



s-w-e-p

Spanish Work Exchange Programme

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The s-w-e-p office is located on the island Tenerife. We are organizing exclusive hotel internships on the Canary Islands, Spain, Mallorca, Ibiza, Malta, the Greek Islands and Costa Rica. Are you looking for exciting experiences abroad and valuable insights into the hotel business for your future career? Would you like to enjoy sunny weather and the beach during your leisure time? In that case you are exactly right here!

Hospitality Internship in the Administration Department on Fuerteventura

- You will work 40 hours a week with 2 days off
- Free board and accommodation are provided by the hotel
- You will receive a remuneration of € 200 per month
- Internship period: minimum 2 months
- Start of your hotel internship: from now on or later

Your Tasks

- Calculating expenses, revenue management, budget planning
- Budget control of individual departments
- Drawing up statistics, updating data bases, checking invoices, filing
- Working with an accounting programme
- Carrying out general administrative tasks

Your Profile

- Student/Trainee in Tourism, Hotel Management, Foreign Languages, Communication, Business Studies, International Management, etc.
- Open-minded, self-confident, communicative
- You are in a good mood and you enjoy interacting with staff
- English and Spanish skills are required, further languages are beneficial

You are interested in completing an internship in Spain? Apply now for one of our student internships! Please send us your CV in English or Spanish to: info@s-w-e-p.com

Find further information on our hotel internship programme on our website: www.s-w-e-p.com

