Szczecin, dd/mm/20….

**Letter of Invitation: staff mobility for training**

The ………………………………………………(name of the US administrative unit), University of Szczecin, invites Ms/Mr ……………………………………………..….., an administrative staff member at ……………………………………………………… (name of the institution and Erasmus code if applicable) to undertake a mobility activity for training under the Erasmus+ Programme, Key Action 1.

The mobility period is to take place between dd-mm-20….. and dd-mm-20….. and be carried out in accordance with the agreed Mobility Agreement - Staff Mobility For Training.

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Stamp and signature of the Head of the US administrative unit