



s-w-e-p

## Spanish Work Exchange Programme

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The s-w-e-p office is located on the island Tenerife. We are organizing exclusive hotel work placements on the Canary Islands, Spain, Mallorca, Ibiza, Malta and the Greek Islands. Are you looking for valuable and exciting experiences abroad in the hotel business for your future job career? In your leisure time you enjoy the sun, beach and the sea? Then you are absolutely right here!

### Intern in the Public Relations Department in a 4 star hotel on Ibiza

- You will work 40 hours a week with 2 days off
- Free board and accommodation are provided by the hotel
- You will receive pocket money of €200 per month
- Internship period: minimum 2 months
- Start of internship: from now on or later

#### Your tasks

- Customer Relationship Management
- Support of VIP guests, incentive groups etc. and hotel tours
- Complaint Management in cooperation with travel agencies
- Welcoming of the guests at the reception and the entrance of the hotel restaurant
- Translation and evaluation of guest questionnaires

#### Your profile

- Student, trainee in Tourism, Hotel Management, Foreign Languages, Communication, Business, International Management, Public Relations, Marketing...
- Open-minded, self-confident, communicative, positive and friendly appearance
- You are in a good mood and you enjoy interacting with international guests
- English skills are required, further foreign languages are beneficial

Please send us your CV in English or Spanish to: [info@s-w-e-p.com](mailto:info@s-w-e-p.com)

Further information to our internship programme is available on: [www.s-w-e-p.com](http://www.s-w-e-p.com)

