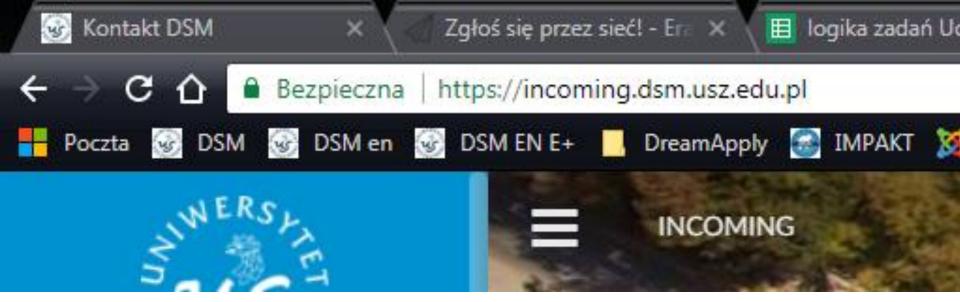
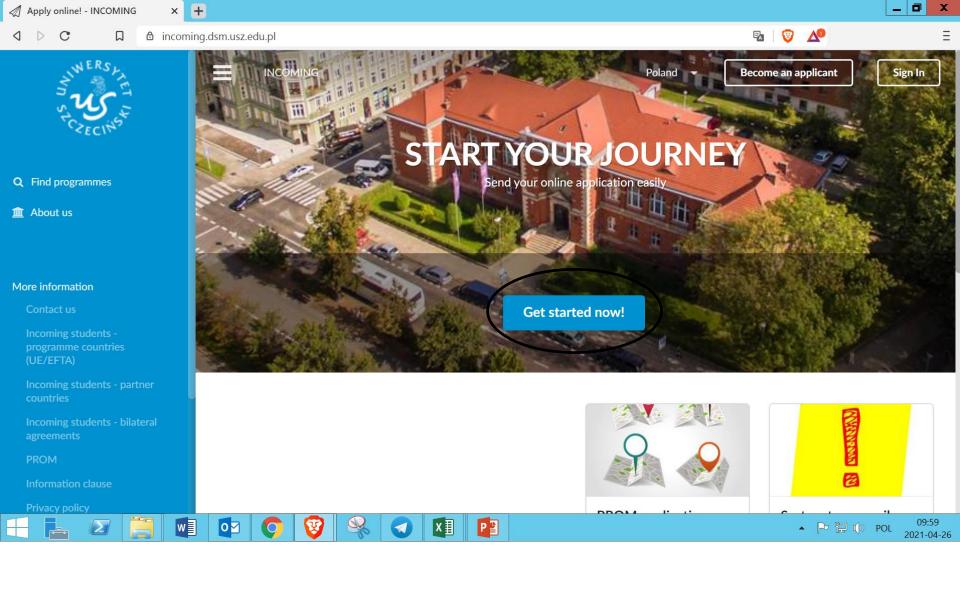
DreamApply - INCOMING -STUDENT APPLICATION

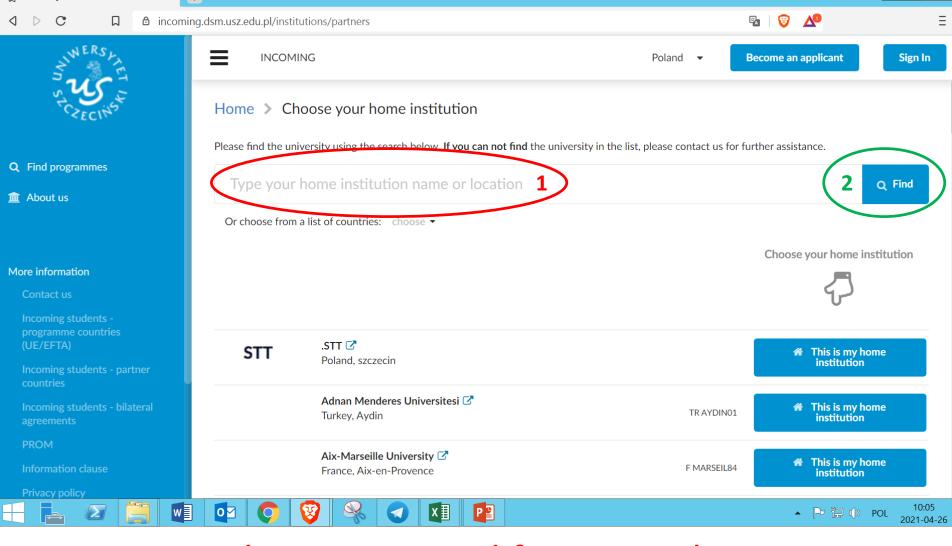


http://incoming.dsm.usz.edu.pl

go to the address (without 'www' at the beginning)

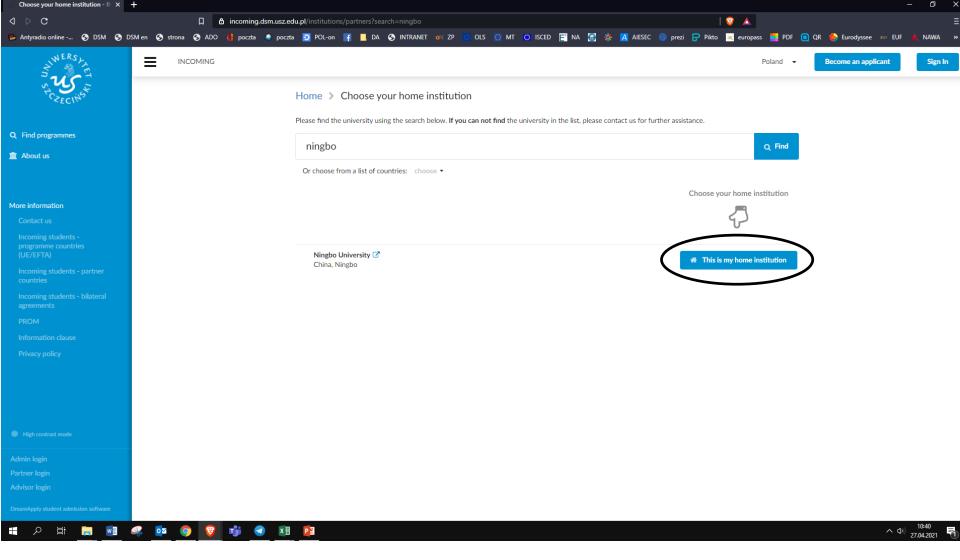


Click Get started now!



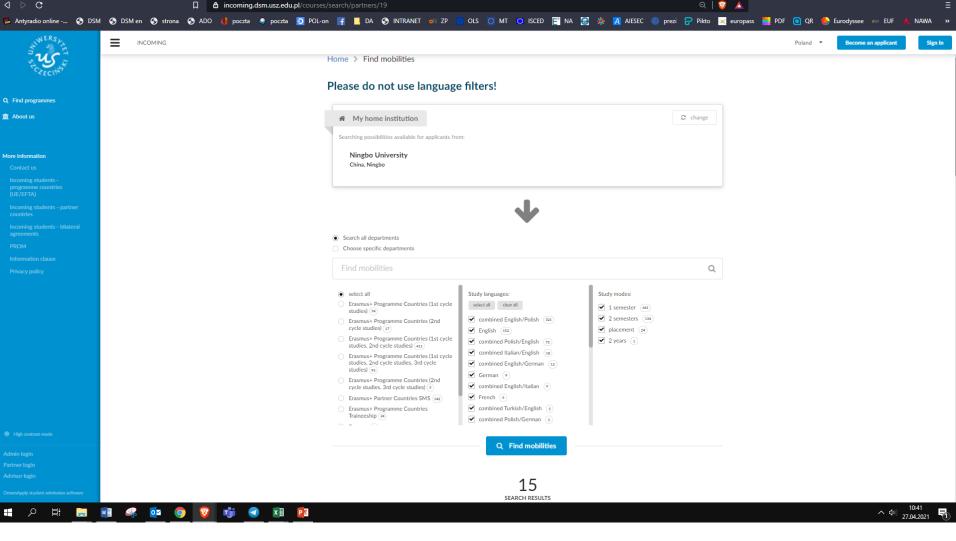
- 1. Type at least one word from your home university's name (most names are in English)
- 2. Click Find

Choose your home institution - IN X



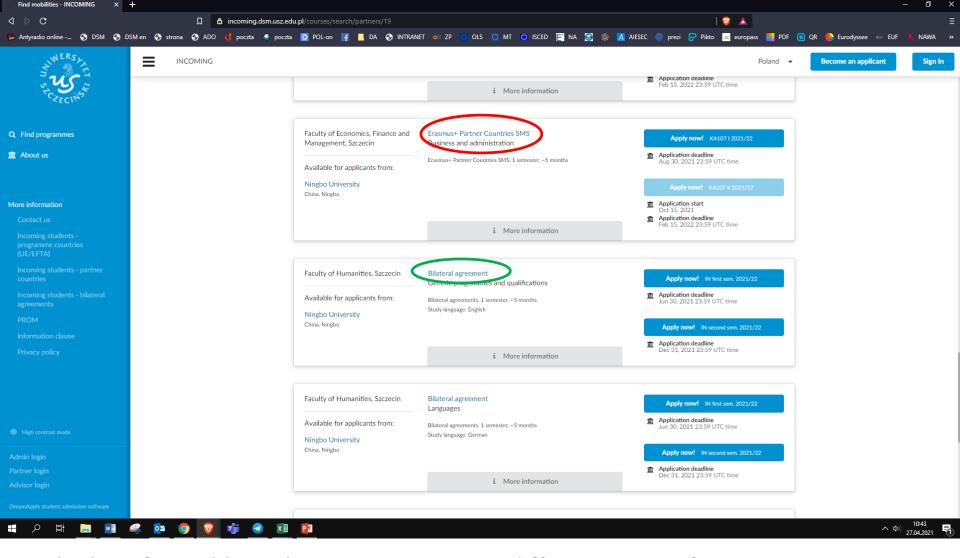
From the list of universities, choose yours and click **This is my home institution**

Please note that in the presentation is chosen a random partner instutition, you should find your own in the system!



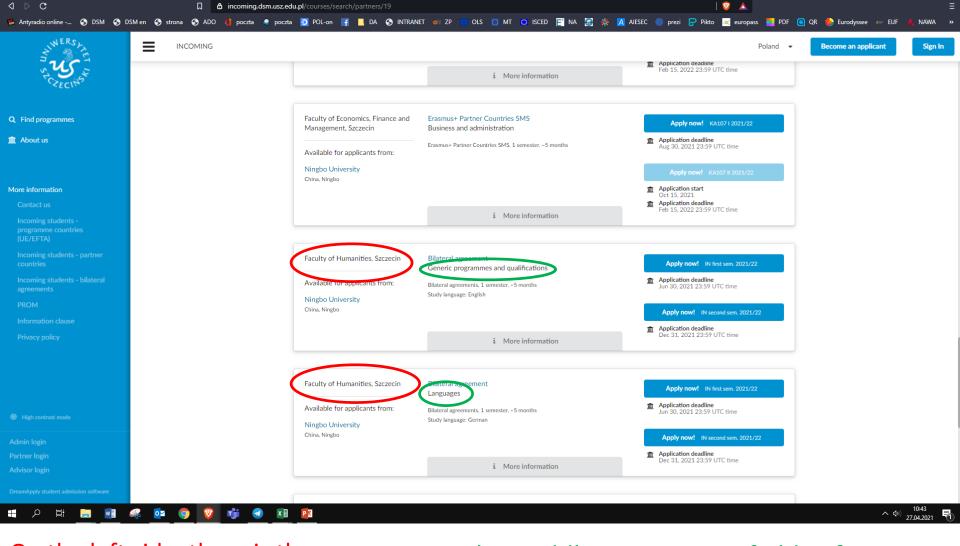
Find mobilities - INCOMING

Here's a list of possible exchanges with your university. We advise against using any filters as it may hide exchanges you could be interested in.



On the list of possible exchanges you may see different types of agreements, e.g. Erasmus+ partner countries and Bilateral agreements.

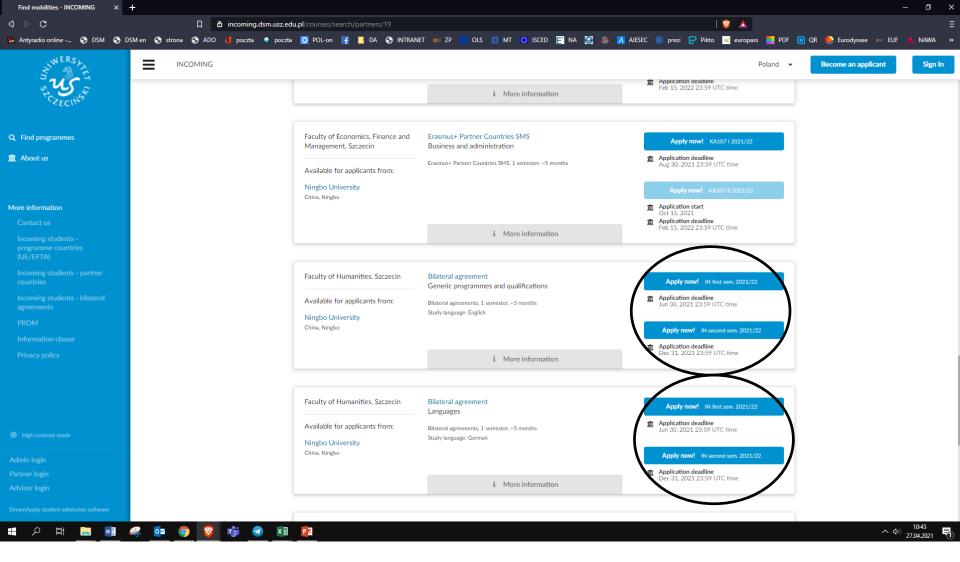
Please note that the type of your exchange should be written in the invitation email. This instruction concerns exchanges within **Bilateral agreements**.



On the left side, there is the name of the faculty – please apply for the faculty to which you've been nominated; otherwise your application will be rejected.

Find mobilities - INCOMING

In the middle you can see fields of study for which you can apply; you should choose an exchange with the field closest to your home studies.



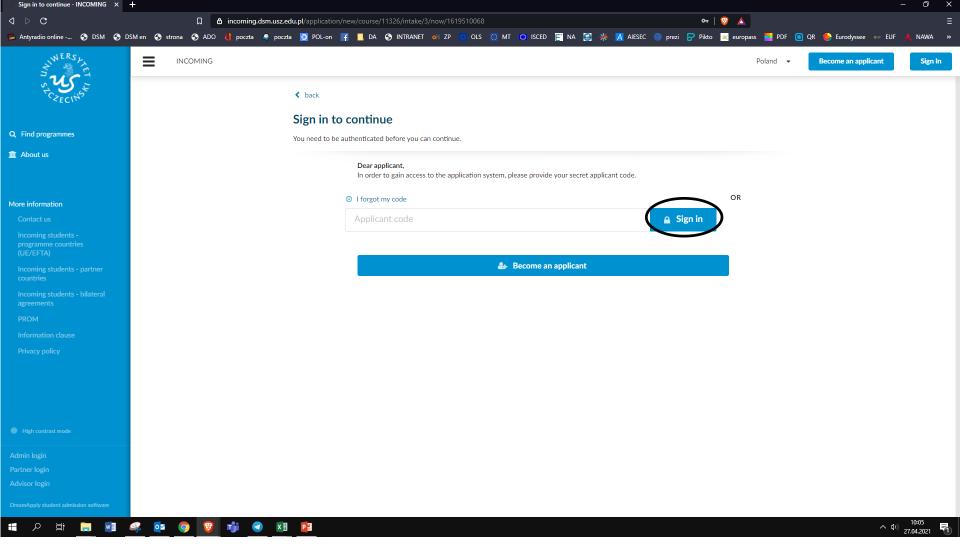
On the right you can see possible application periods.

You can apply either for winter (first) semester or for summer (second) semester.

After you've made the choice, click on the blue button 'Apply now!' with the chosen period.

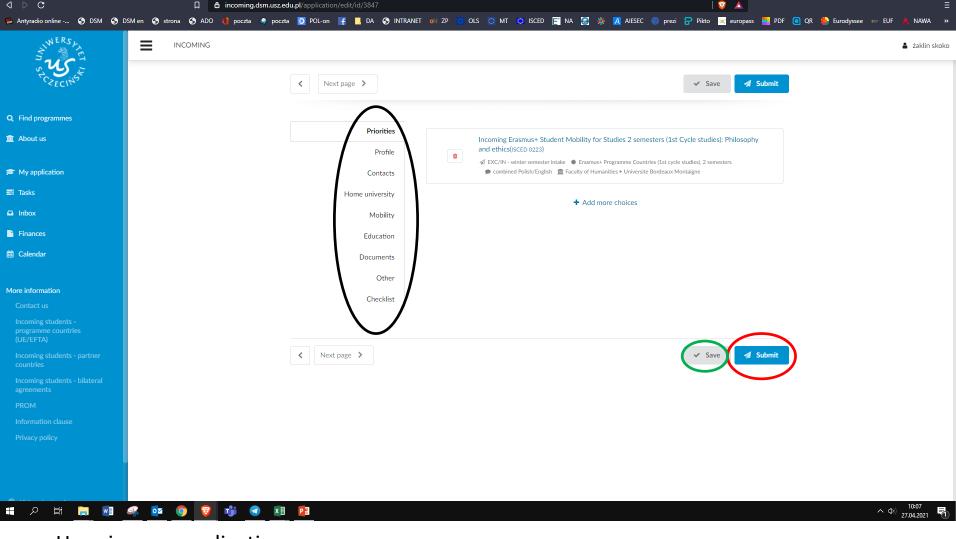
You can apply only for one period!

If you apply for both semesters, we will reject one of those periods without even verifying it.



Here you write the Applicant code you received in the invitation email to the system and click **Sign in**.

If you haven't received an invitation yet, please contact your home university, because invitations are only sent to students nominated by partner HEIs.

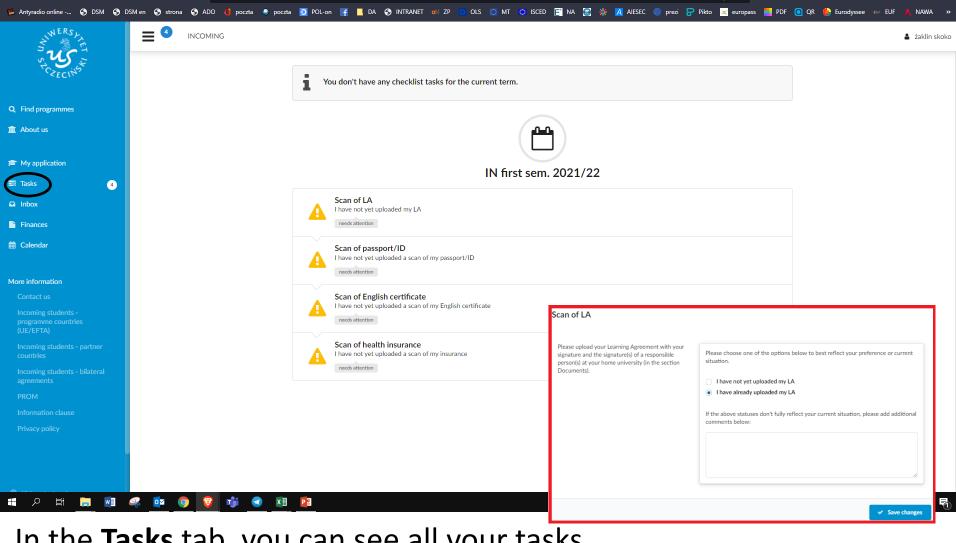


Here is your application.

Apply online! - INCOMING

You should fill every mandatory field in the **tabs** on the left and **submit** the application.

If you are not ready with all the information yet and filled only partially the application, you can simply **save** your application for now and **submit** it later (but still within the deadline).



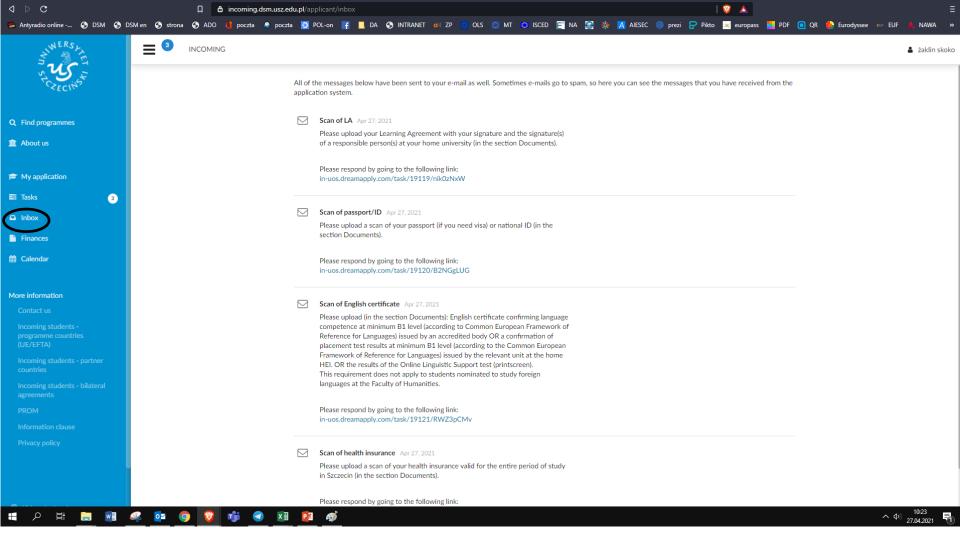
In the Tasks tab, you can see all your tasks.

☐ incoming.dsm.usz.edu.pl/tasks

Apply online! - INCOMING

You can click on the tasks to see what you have to do and mark them as completed afterwards.

All documents should be uploaded in the application: tab Documents. If you've already submitted your application, you can always edit your application and upload additional documents (then save the application again).



Apply online! - INCOMING

In the tab **Inbox** you can find all the emails you received from the system.

They will also be in the inbox of the email address you've been nominated with.