



## ERASMUS PLACEMENT OFFER

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EMPLOYER INFORMATION	
Name of the Organization	<b>Morningside Montessori Elementary Private School</b>
Address	90 Makedonias, Latsia
Postal Code	2238
City	Nicosia , Cyprus
Telephone	+35799319536
Facebook page	<a href="https://www.facebook.com/MorningsideCyprus/">https://www.facebook.com/MorningsideCyprus/</a>
<b>Morningside at a Glance</b>	<p>Morningside Montessori is the first elementary in Cyprus to follow the Montessori Method, as well as the first trilingual (English, Greek and Turkish) school on the island, that started operation in September 2017.</p> <p>Our learning environment, which is not bound within the classroom, is hands-on and child-directed. We aim to educate the whole child through a comprehensive Montessori education that cultivates outdoor learning, self-directed action, flexible thinking, creativity, and non-standardized models of problem-solving.</p> <p>We believe that we must embrace each other with empathy, in order to promote a culture of peace and understanding. It is for this reason that it is imperative to learn and understand</p>

	each other's language. In order to bring the two larger communities of the island of Cyprus together, both Greek and Turkish are taught to students. The main language of instruction is English.
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<b>CONTACT DETAILS</b>	
<b>Contact Person (s)</b>	Evi Eftychiou
<b>Title</b>	Board Director
<b>Direct Telephone Number</b>	+35799319536
<b>Direct Email Address</b>	<a href="mailto:evi@morningsidecyprus.com">evi@morningsidecyprus.com</a>

<b>PLACEMENT INFORMATION</b>	
<b>Description of Activities</b>	<p>The educational and administrative assistantship includes the following responsibilities:</p> <ul style="list-style-type: none"> <li>- Organize, coordinate and participate in the educational activities (indoors and outdoors)</li> <li>- Assist in the preparation of educational material</li> <li>- Assist in tasks related with the daily operation of the school (i.e. supervise children during work cycle, invigilation during break time, bus charpone, etc)</li> <li>- Assist in setting up and maintaining the Montessori school environment</li> <li>- Assistance in daily administrative tasks at the school</li> <li>- Maintain and update school archives</li> <li>- Assist in fundraising activities, festivals and events to be organized by the school</li> </ul>
<b>Skills and Personal Qualities</b>	<ul style="list-style-type: none"> <li>-creative flair</li> <li>- strong organizational skills</li> <li>-originality</li> <li>-strong computer skills</li> <li>-confidence, to present and explain ideas</li> <li>-the ability to balance work on several projects at a time</li> <li>-flexibility</li> </ul>
<b>Duration</b>	Minimum 3 months – max 12 months
<b>Working Hours</b>	Approximately 30-40 Hours per week

<b>Help with finding Accommodation</b>	YES (we can provide a list with possible flats or rooms for rent)
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<b>REQUIREMENTS</b>					
<b>Excellent English language skills</b>	Candidates must be fluent in English.				
<b>Eligible to apply</b>	Graduates OR Students with Bachelor degree in: <ul style="list-style-type: none"> <li>- Education</li> <li>- English Language and Literature</li> <li>- Humanities, Social sciences</li> <li>- Geography, Natural Sciences</li> </ul>				
<b>Required Documents</b>	<table border="1"> <tr> <td>-CV</td> <td>- Proof of your English Language knowledge</td> </tr> <tr> <td>-Motivational Letter /email</td> <td>-Copy of your Bachelor (if any) or any other Diploma</td> </tr> </table>	-CV	- Proof of your English Language knowledge	-Motivational Letter /email	-Copy of your Bachelor (if any) or any other Diploma
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<p><b>Please send your application at: <a href="mailto:evi@morningsidecyprus.com">evi@morningsidecyprus.com</a></b>  <b>Deadline: 30/11/23</b></p>					